

Risk Officer

Permanent, Full-time (37.5 hours, Monday to Friday)

Hybrid working is available – three days in the office and the rest from home

Department: Group Risk and Compliance

Reporting to: Risk & Resilience Manager

About the role

Reporting into the Risk & Resilience Manager you will work alongside the Risk team and part of the wider Risk & Compliance Function. The Risk Officer will be responsible in supporting the effective delivery of the risk management and resilience framework, fostering a culture of excellence and providing second line assurance across MAB.

The role forms an exciting opportunity for the selected candidate, who will benefit from insight into all areas of the business, exposure to senior management and helping to drive insight and challenge across MAB and the wider Group.

Key responsibilities

Risk Management

- Support the delivery of the Risk Management Frameworks (RMF) across the Group.
- Enable the delivery of 2nd Line of Defence Assurance activities outlined within the Risk Management Plans through control testing and risk assurance activities.
- Manage the Risk incident capture and analysis experience and ensure mitigation and resolution plans, issues / findings reporting, and action plans are completed.
- Support the 1st Line of Defence, Head of Risk and Chief Risk Officer with any queries.
- Collaborate with the Procurement & Supplier Risk Manager and Risk & Resilience Officer with any wider Risk team activity.

Reporting

- Own and maintain risk management data and regular risk reporting for Risk Owners, Risk Champions and the Risk team.
- Undertakes qualitative and quantitative risk analysis, as required by the Risk & Resilience Manager and Head of Risk.
- Analyse complex problems, identify key risk factors and present high-level recommendations to senior management.
- Support the wider Risk & Compliance team including the Risk & Resilience Officer and Procurement & Supplier Risk Manager with reporting and impactful management information.
- Facilitate the collation and development of the Risk & Recovery Committee packs and minutes.

System Governance

- System Administrator for the ongoing management and development of Risk Management System.
- Support the Procurement & Supplier Risk Manager with the governance of the Supplier Portal.

To be successful in this role, you will have:

- Risk Management experience
- Control testing experience
- Experience of producing, owning and developing reporting is required
- Communication skills - written & oral need to be excellent
- Strong stakeholder management skills & relationship building.
- Experience of regulatory expectations from a financial institution
- PowerBI experience is desirable

Everyone is Welcome

At MAB we value different experiences and perspectives which adds diversity and value to our culture. As an equal opportunities employer, we are committed to creating an environment where everyone feels welcomed, included and heard for who they are. We aspire to have a diverse and inclusive workplace and strongly encourage applicants from a wide range of backgrounds to apply and join us.

We are committed to reducing barriers in every stage of our recruitment process so everyone feels they can bring their best self when applying for new opportunities at MAB. If you'd like to hear how we can support you by adjusting our process, from application to interview and onboarding, please contact careers@mab.org.uk.

ESG Responsibilities

Our 'DNA' Values are at the heart of everything we do. They underpin our culture and influence the decisions we make and the actions we take every day. By living and breathing our 'DNA', we meet our financial and regulatory responsibilities, as well as our commitment to our Environmental, Social and Governance (ESG) strategy.

In line with this you commit to:

- **Be Awesome:** take pride in who you are and feel safe to show it, encouraging others to do the same.
- **Break the Mould:** think differently and shake things up, looking for opportunities to change and improve things for the benefit of our people and the communities around us, our business and our planet.
- **Share the Love:** look out for your colleagues and unite as a team.
- **See Things Through:** do what you say you will, checking in along the way, to make sure you're on the right track. You will ensure that your team knows and understands the regulations and ESG priorities that are relevant to them, so there is a clear expectation of what's required of them in their role.
- **Use Your Voice:** talk openly and listen, so we're all in the know.

- **Deliver Wow:** you know who your customer is and make sure you achieve the right outcomes for them – using your expertise to achieve brilliance, often going the extra mile to do so. You set high standards for the quality of your own work and have conversations with your teammates and colleagues to ensure that the same high standards are met, always acting with integrity, due skill, care and diligence.

Across our business, regardless of whether you deal with customers directly or indirectly, we all play a part in the customer journey, and as such you have a duty of care to fully understand and embrace our commitments to Consumer Duty.